

2024 Rental Table Agreement for Vendors
St. Andrew's Episcopal Church Christmas Fair
17 Church Street, Hanover MA 02339

Dates and Times of Christmas Fair: Friday, November 15 ... 4:00 pm - 7:00 pm
Saturday, November 16 ... 10:00 am - 2:00 pm

Vendors may **set up beginning at 2:00 pm Friday**, Nov. 15th & **8:00 am Saturday**, Nov. 16th
Clean up after the Christmas Fair should be completed by 3:00 pm, Saturday, November 16th

The cost of a 6' banquet table is \$50.00 (includes both days).

BOTH payment *and* signed rental agreement must be received in order to secure a location at the Christmas Fair. Vendor space is very limited and will be rented on a first come, first served basis. Table rental fees are non-refundable. *You will receive an e-mail verification when payment AND signed agreement have been received.*

Payment Options:

- Pay by **check**. Checks should be made payable to St. Andrew's Episcopal Church with Fair Vendor noted on the "For:" line.
- Pay online using the "**give online to St. Andrew's**" LINK on www.standrewshanover.org

St. Andrew's Episcopal Church, its members, clergy and/or employees are not responsible for lost or stolen items. If you are participating in both days of the Christmas Fair, please be sure to secure your items overnight. **All church buildings will be locked overnight.**

St. Andrew's Episcopal Church cannot guarantee or reserve a particular space within the Parish Hall, however, we will do our best to accommodate your needs and requests. The St. Andrew's Christmas Fair is typically held *regardless* of weather conditions, including snowstorms.

Please note, smoking is not allowed in any of St. Andrew's Episcopal Church buildings or on the grounds.

PARKING

- The driveway and circle next to the Church and the Parish Hall may be used during set up and clean up only, as a drop off and pick up area.
- **Vehicles MUST be parked in the parking lot off of Rockland Street.**
- Directions from the Church to the Parking Lot:
 - Take a left out of the driveway onto Church Street
 - Take a left at the stop sign onto Rockland Street
 - Take a left into the parking lot
 - Walk up the steps to the Parish Hall

By signing below, you agree to all mentioned terms and conditions. Thank you for participating in our annual tradition and happy selling! (*indicates required information)

Name*: _____

Types of Products to be sold*: _____

Mailing Address*: _____

Phone*: _____

E-Mail*: _____

Signature*: _____ Date: _____